



Bigfoot Request Utility Installation

A person in your organization who has access to the network server should perform this install. Read these instructions completely before performing the install. The Bigfoot CMMS standard install CD contains a separate install for Request Utility. It is a single file install so you can copy this to a shared folder to make it easy to install on PC's across your network.

Step 1 - Copy database to the network server (if you have not already done so):

- Close all Windows applications before beginning.
- In the same directory where Bigfoot CMMS resides, there is a database called *SMRU.MDB*.
- The directory normally is c:\program files\Smartware group\Bigfoot CMMS.
- Copy this file to the network folder where the Bigfoot CMMS database is located.
- It is critical to copy this file to the same folder as the shared *SMDB.MDB*.

Step 2 - Install Request Utility:

- Do not open the CD, as the auto install for Bigfoot CMMS will run.
- Holding down the 'shift' key prevents the auto run from starting the install. If the install does start, simply cancel it.
- If installing from the CD, explore the CD and look for the folder containing *Bigfoot Request Utility.exe* or download the file from our web site <http://www.bigfootcmms.com/support/update.asp>
- Double-click on *Bigfoot Request Utility.exe* to run it. (Either from the cd or a local directory)
- Follow the instructions on the screen.
- When complete, an icon on your desktop called Request Utility will appear.

Step 3 - Set path to database

In the installation folder on the local workstation, edit SMRU.INI and save changes when done.

[SMRU]

DatabasePath=c:\program files\smartware group\Bigfoot CMMS (this is the default path, you will need to change this path to where smru.mdb resides on your network)

DatabasePath set your network path where SMRU.MDB resides on your network.

ModiFlag *Call help desk for information*

ColorScheme is the color of RU. 0=black background/white text, 1=dark gray/white, 2= light gray/white, 3=dark gray/black, 4= light gray/black

ShowContact display the previously entered text in the name and contact information fields after exiting the request utility. To not display, enter in ShowContact=NO

Step 4 - Set up the Administration area:

- This will allow you to set the drop down lists as well as the location for the Bigfoot Request Utility database.
- The default security code is 1234 until it is changed; call the help desk for instructions on changing the code.
- Location, Type and Department drop down list can be 25 characters in length.
- Browse to Directory where SMRU.mdb is located.

Step 5 - Test:

Run the Request Utility on the local workstation. If everything is setup correctly, no warnings should appear and you can enter a Maintenance request. Now verify the request appears in the Manage Maintenance Requests screen.