

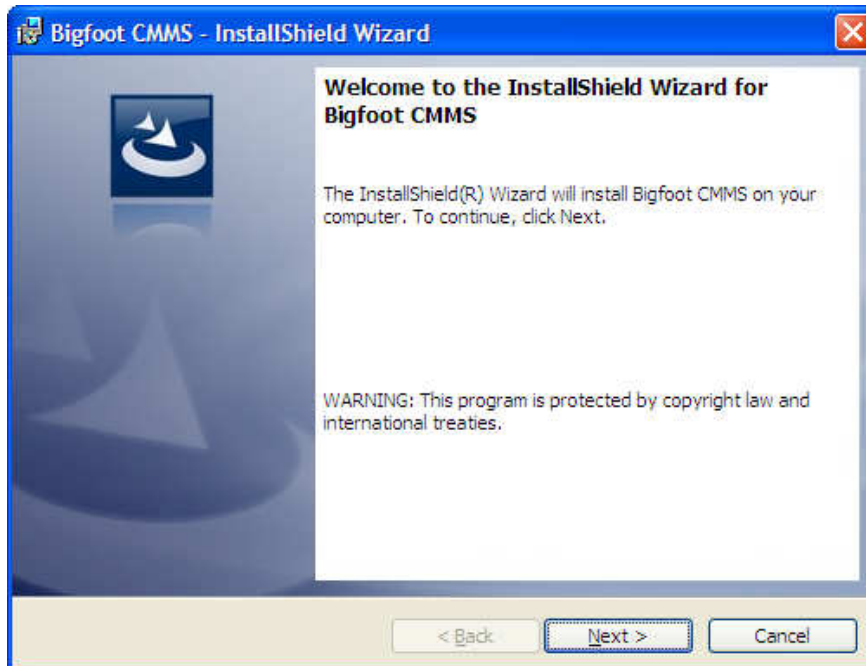


Bigfoot CMMS - Installation Instructions

Please follow these instructions carefully. If you have questions, email the help desk support@smartwaregroup.com or dial 603-574-4520 x 3, (9-5 EST M-F).

From Web site download:

1. Save the Bigfoot CMMS Trial.exe to your computer, do not run from the web site: <http://www.bigfootcmms.com/support/update.asp>.
2. We recommend saving it to your desktop so it will be easy to locate.
3. Using Windows Explorer or My Computer, navigate to the location where you downloaded the software.
4. Double click Bigfoot CMMS Trial.exe
5. Follow the instructions in the screen. In most cases, the default answers should suffice.



From a CD:

1. Close all Windows applications before beginning.
2. Put your Bigfoot CMMS CD into your CD drive.
3. The installation should start automatically.
4. If *not*, please click START then RUN in Windows.
5. Type d:\Bigfoot CMMS Trial.exe - note if your CD drive is not d: please use the correct drive letter.
6. You can also navigate to the CD using Windows Explorer or My Computer and double click on Bigfoot CMMS Trial.exe.
7. Follow the instructions in the screen. In most cases, the default answers should suffice.

Unlock the software:

Run Bigfoot CMMS on one of the local installations. A screen will appear called Today's PM & WO Reminders.

- Open Bigfoot CMMS and exit Today's PM and WO Reminders screen.

Today's PM and WO Reminders

Bigfoot Today's PM and WO Reminders

Mark as Completed | Show Not Completed PM | Goto Current PM | Goto Equipment Profile | PM Parts I Need? | Print | Exit

Today's PM and WO Reminders is showing all procedures since the last day Bigfoot was run. Change the setting in Utilities if you wish to only see the current day's procedures.

Print options: Print procedure details in report
 Print procedures on separate pages
 Print daily procedures in reports

Sort by: Date

Email procedures

	Equipment name	Procedure type	Priority	Procedure	When	Posted date	Resp. person	Est. hours
1	Air Conditioning Unit	Monthly		Compressor Inspec		2/15/2008	Alex Alekhine	0.00
2	Air Conditioning Unit	Weekly		Volts & Amps system		2/15/2008	First Shift	0.00
3	Boiler Unit 1	Daily		Fuel Control Burner		2/15/2008	Sam Smith	3.00
4	Boiler Unit 1	Daily		Water level check		2/15/2008	First Shift	1.00
5	Curing Tank	Weekly		Drain water		2/15/2008	Second Shift	3.00
6	Extruder - 1	Weekly		Electrical		2/15/2008	Alex Alekhine	0.25
7	Extruder - 2	Weekly		Electrical		2/15/2008	Joe Capablanca	1.20
8	Filler Table	Daily		Cleaning		2/15/2008	Second Shift	1.00
9	Grinder A	Weekly		Replace Air filter		2/15/2008	Second Shift	0.00
10	Lathe	Daily		Daily Inspection	Morning	2/15/2008	Mannie Lasker	1.00
11	Lathe - Spare	Daily		Daily Inspection	Morning	2/15/2008	Mannie Lasker	1.00

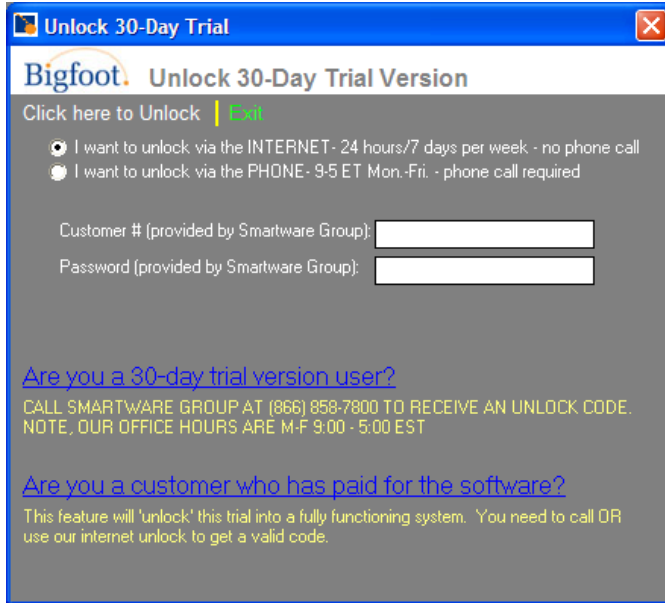
Pending maintenance requests: Pending (2) You have 2 parts below re-order level.

Overdue active work orders: Print Total work orders: 4 Total cost: \$6,364.00 Total hours: 15.50

	Order Number	Date Received	Date Assigned	Date Expected	Assigned To	Status	Priority	Equipment Name	Cost	Order Type	Work Requested
1	10003	6/3/2005	6/6/2005	6/7/2005	Willy	Await	high	Air	260.00	inspection	Diagnose
2	10087	10/1/2005	10/11/2005	10/5/2005	General	Work in	low	Air	13.50	electrical	Replace
3	10086	10/8/2006	10/8/2006	10/8/2006	Electrical	Not yet	low	Boiler Unit 1	90.00	electrical	boiler unit
4	10095	11/3/2006	11/3/2006	11/5/2006	Grounds	Work in	high	Boiler Unit 1	6000.50	Corrective	Replace

- Go to the File menu and select Unlock Trial Version.
- Select the option "I want to unlock via the INTERNET".
- Input your customer # (provided via email and welcome kit)
- Input your password (provided via email and welcome kit)

- Select 'Click here to unlock' option at the top of screen.
- This should be done for each Smart Maintenance installation.



You can also call the Smartware Group help desk (603-574-4520 x 3) to get an unlock code for each computer. An individual code is required for each installation. Tell the person helping you that you are unlocking the network version.

Network Instructions:

1. Three databases need to be copied to the server: SMDB.mdb, SM_Inventory.mdb and SMRU.mdb. These files are located in the “\Program Files\Smartware Group\Bigfoot CMMS” directory on the local computer.
2. Create a shared directory on the server and copy SMDB.mdb, SM_Inventory.mdb, and SMRU.mdb from the local install to the network directory. Make sure this directory is included in daily backups and that all Bigfoot CMMS users have full access rights to this directory.
3. Go into each installation of Bigfoot CMMS and select the location for the database(s). To do this, run Bigfoot CMMS and select the “Utilities/Setup” label in the middle of the main screen, then select the “Database and Security” tab. Either enter the directory where SMDB.mdb is located on the server, or click the browse button to find it. This will set the directory for all mdb files.